



Registration

Please mail form and payment to: 1640 Axtell Rd. Troy, MI 48084

Vendor Name: _____ Phone #: (____) _____

Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

Business Name: _____

Description of Items: _____

Method of Payment: Cash Check Credit Card

** Please make checks payable to PLEA Foundation Inc. **

Type of Card (Circle One): VISA MASTERCARD DISCOVER AMEX

Card Number: _____

Exp. Date: _____/_____/_____ CVV: _____ (Last 3 digits on back of card)

How many vendors will you have at your booth? (List additional names) _____

Would you like to add a meal plan for an additional \$25? (Circle one) YES NO

Do you have any food allergies/sensitivities? If yes, state type and severity: _____

How many tables and chairs do you need? _____

Vendor Packages:

Vendor: \$35 includes 6'x8' vendor space with tables and chairs.

**Pricing is for one vendor per booth. Add \$25 for each vendor's Meal plan which includes Breakfast, Lunch, Dinner, Snacks, Beverages and Dessert.*

ALL vendors must donate a \$25 item into the raffle and provide our crafters with a discount/incentive to come to your table.

1 Vendor per Direct Sales Company or Category. First come-first serve. Electricity is limited.

For more information please email Ashley at foundation@plea.net or call her at (248) 554-3335.



VENDOR RULES AND REGULATIONS:

1. Vendors are permitted to operate at any time between the hours of 9:00 am- 9:00 pm.
2. Set-up may begin at 7:30 am
3. Vendors are only permitted to sell to those attending the event. Selling product in the lobby or otherwise outside of the designated space will not be permitted.
4. Vendors will be responsible to replace, repair, and otherwise assume the expense for any damage to the facility caused by the attendee.
5. Vendors assume all risks and responsibility for safeguarding personal property.
6. Vendors must follow any rules or regulations previously set forth by building management.
7. Table set-ups must be of sound construction and must in no way obstruct or endanger neighboring table areas.
8. Offensive, indecent, and/or vulgar items are not permitted. "Questionable" items will be removed without argument upon request of management.
9. Vendors must bring their own extension cord or other needed equipment, if necessary.
10. In the event that photographs are taken by members of The Plea Foundation, said photos are property of the foundation and cannot be claimed for royalties for the use of any such photograph or otherwise.
11. All vendor fees and spaces are non-refundable.
12. Collection of retail sales tax and GST is the responsibility of the registered exhibitors.
13. Vendors must move vehicles to designated parking areas immediately after unloading during move in.
14. No taping, nailing, or hanging anything on the walls or floors.
15. All vendors must donate a \$25 item to the raffle as well as an incentive or discount for attendees to visit your table.

I have read, understand, and agree to follow all of the guidelines discussed above.

Name (Printed): _____

Signature: _____

Date: _____