



Registration

Please mail form and payment to: 1640 Axtell Rd. Troy, MI 48084

Vendor Name: _____ Phone #: (_____) _____

Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

Business Name: _____

Description of Items: _____

Method of Payment: Cash Check Credit Card

**** Please make checks payable to: PLEA Foundation Inc. ****

Type of Card (Circle One): VISA MASTERCARD DISCOVER AMEX

Card Number: _____

Exp. Date: _____ / _____ CVV: _____ (Last 3 digits on back of card)

Will you be participating as a Commuter Vendor or Vendor with Lodging? Circle One. Commuter Lodger

Vendor Packages:

Vendor with Lodging: \$85 for the weekend and includes 6'x8' vendor space with 1 table and 2 chairs**, and meals (Fri- Dinner, Sat- Lunch & Dinner), Free Breakfast (Sat & Sun), 3 Free Evening cocktails in the lobby (5:30-7 pm on Fri & Sat) and Free shuttle within 5 mile radius (If you're in need of something or want to take a break). Lodging is \$112/night for a King Suite (1 King + Queen sofa bed), and \$129/night for a Double Suite (2 Doubles + Queen sofa bed). Once the \$85 deposit is submitted, we will send out the link to book your hotel room under our block. Lodging must be made by 2/24/23.

**Pricing is for one vendor per booth. Add \$60 for each additional vendor if meals need to be provided for the entire weekend, \$25-Friday Only or \$45- Saturday Only.*

***If you need more than 1 table, add \$10 to registration fee. 2 table booths are VERY limited, and will be first-come, first-serve.*

Commuter Vendor (No Lodging): \$85 for the weekend and includes 6'x8' vendor space with 1 table and 2 chairs**, and meals (Fri- Dinner, Sat- Lunch & Dinner) Can operate anytime during these hours: Friday 4 pm-12 am; Saturday 8 am- 12 am.

**Pricing is for one vendor per booth. Add \$55 for each additional vendor if meals need to be provided for the entire weekend, \$25-Friday Only or \$45- Saturday Only.*

***If you need more than 1 table, add \$10 to registration fee. 2 table booths are VERY limited, and will be first-come, first-served.*

ALL vendors must donate a \$25 item into the raffle and provide our crafters with a discount/incentive to come to your table. Please notify us what your Raffle item will be NO LATER than 3/1/23.

1 Vendor per Direct Sales Company or Category. First come-first serve.

For more information please email Ashley at pleafoundation@gmail.com or call her at (248)554-3335.



VENDOR RULES AND REGULATIONS:

1. Vendors are permitted to operate at any time between the hours of 4:00 pm - 12:00 am on Friday and 8:00 am - 12:00 am.
2. Set-up may begin at 2pm on Friday or 7:30am Saturday.
3. Vendors are only permitted to sell to those attending the event. Selling product in the lobby or otherwise outside of the designated space will not be permitted.
4. Vendors will be responsible to replace, repair, and otherwise assume the expense for any damage to the facility caused by the attendee.
5. Vendors assume all risks and responsibility for safeguarding personal property.
6. Vendors must follow any rules or regulations previously set forth by building management.
7. Table set-ups must be of sound construction and must in no way obstruct or endanger neighboring table areas.
8. Offensive, indecent, and/or vulgar items are not permitted. "Questionable" items will be removed without argument upon request of management.
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10. Vendors must bring their own extension cord, tablecloths or other needed equipment, if necessary.
11. In the event that photographs are taken by members of The Plea Foundation, said photos are property of the foundation and cannot be claimed for royalties for the use of any such photograph or otherwise.
12. All vendor fees and spaces are non-refundable.
13. Collection of retail sales tax and GST is the responsibility of the registered exhibitors.
14. Vendors must move vehicles to designated parking areas immediately after unloading during move in.
15. No taping, nailing, or hanging anything on the walls or floors.
16. All vendors must donate a \$25 item to the raffle as well as an incentive (Monthly Customer Specials from your company) or discount for attendees to visit your table.
*Please email Ashley at ashleyo@plea.net a list of your raffle item(s) and incentives/discounts **NO LATER** than March 1st, 2023.*

I have read, understand, and agree to follow all of the guidelines discussed above.

Name (Printed): _____

Signature: _____

Date: _____